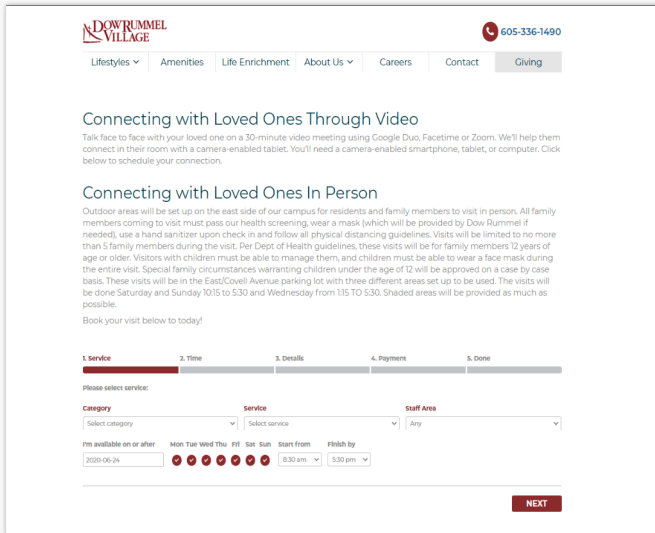


SETTING UP A TIME TO VISIT

We will soon be allowing for some in-person visits again on campus. We will be booking these services online through our website. The guide below will walk you through the simple process of setting up a time to reconnect with your loved ones. If you have any questions with this process please reach out to us at **(605) 575-0175** and we will help you out.

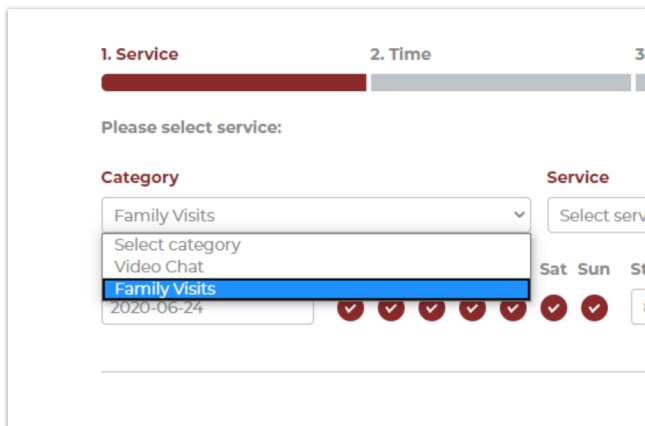


GETTING STARTED

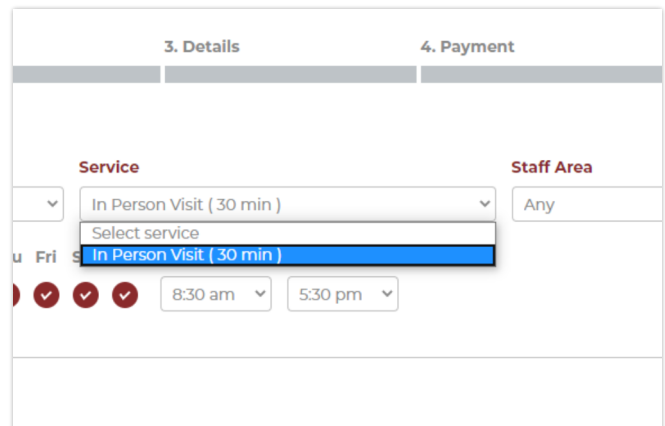
You will need to go **www.dowrummel.com** and scroll to the very bottom of the page. From there you will find an option for Schedule A Service or you may go to **www.dowrummel.com/scheduling/** alternatively.

You should be greeted with a page similar to the one shown in the screenshot to the left. Listed here will be the requirements for the visit along with the tool for booking the visit.

CHOOSING YOUR SERVICE



You will need to choose Family Visits Category if you are looking to do an In Person Visit.



Next you will see the only option for Service is a 30 minute In Person Visit. Choose this.

1. Service 2. Time 3. Details 4. Payment 5. Done

Please select service:

Category: Family Visits Service: In Person Visit (30 min) Staff Area: Family Visit Assistant

I'm available on or after: 2020-06-24

Mon Tue Wed Thu Fri Sat Sun: [checked] [checked] [checked] [checked] [checked] [checked] [checked]

Start from: 8:30 am Finish by: 5:30 pm

FINDING A TIME

You may choose Family Visit Assistant or Any. It will work either way. Then choose your date and time ranges you are looking for appointments. Then hit Next in the bottom right corner. It will display the available times available. Choose one and hit the > arrow in the bottom right.

1. Service 2. Time 3. Details 4. Done

Below you can find a list of available time slots for In Person Visit by Family Visit Assistant. Click on a time slot to proceed with booking.

UTC+0

Wed, Jun 24	2:00 pm	1:15 pm	3:30 pm	2:45 pm	2:00 pm	4:15 pm	3:30 pm
3:30 pm	2:45 pm	2:00 pm	4:15 pm	3:30 pm	2:45 pm	5:00 pm	4:15 pm
4:15 pm	3:30 pm	2:45 pm	5:00 pm	4:15 pm	3:30 pm	Sat, Jul 11	5:00 pm
5:00 pm	4:15 pm	3:30 pm	Sat, Jul 04	5:00 pm	4:15 pm	10:15 am	Sun, Jul 12
Sat, Jun 27	5:00 pm	4:15 pm	10:15 am	Sun, Jul 05	5:00 pm	11:00 am	10:15 am
10:15 am	Sun, Jun 28	5:00 pm	11:00 am	10:15 am	Wed, Jul 08	11:45 am	11:00 am
11:00 am	10:15 am	Wed, Jul 01	11:45 am	11:00 am	1:15 pm	12:30 pm	11:45 am
11:45 am	11:00 am	1:15 pm	12:30 pm	11:45 am	2:00 pm	1:15 pm	12:30 pm
12:30 pm	11:45 am	2:00 pm	1:15 pm	12:30 pm	2:45 pm	2:00 pm	1:15 pm
1:15 pm	12:30 pm	2:45 pm	2:00 pm	1:15 pm	3:30 pm	2:45 pm	2:00 pm

BACK >

GATHERING THE DETAILS AND FINISHING UP

1. Service 2. Time 3. Details 4. Done

You selected a booking for In Person Visit by Family Visit Assistant at 2:45 pm on 2020-06-28. The price for the service is \$0.00. Please provide your details in the form below to proceed with booking.

Name: Nate Phone: (201) 555-0123 Email: natefischer@dowrummel.com

Notes:

Resident Name:

BACK NEXT

The last section here will gather your name, phone, email and the name of the resident you are wanting to visit. There is also a Notes section for additional information you want noted.

After you have entered all the information you will get the Thank you! Message and confirmation to the e-mail you entered.

1. Service 2. Time 3. Details 4. Done

Thank you! Your booking is complete. An email with details of your booking has been sent to you.